

VALLEY WEST HOMEOWNERS ASSOCIATION

Minutes from March 5, 2013
Board of Directors Meeting
Wittich Law Conference Room

Directors present: Greg Stratton, President; Tad Tsukamoto, Secretary; Steve Brown (via phone)
Officers present: Monica O'Brien, Treasurer
Others present: Molly Reader (for Margot Barg), Wittich Law Firm;
Kevin O'Brien, Katharine Bost & Lee Ann Matzinger, Peak Property Management

1. Call to order: By Greg, President
2. Establish Quorum:
 - quorum present
3. Approve Agenda
 - Motion made to approve by Tad Tsukamoto. Motion seconded by Greg Stratton
4. Items of Discussion
 - A. Finances – reviewed current status including accounts receivable discussion
 - B. Maintenance Contracts – snow: good for one more year / landscaping – NPK has one person dedicated specifically to Valley West, two bids
 - C. Springhill Presbyterian Church
 - D. Commercial Property Assessments – need policy; will continue to look into
5. Other Items:
 - Update covenants –Need to consider; Tad has a lot of design guidelines that need updated
7. Adjournment: Tad motioned to adjourn; motion seconded by Steve; motion approved.

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